Extended Abstracts: AEJMC 2020

Research Chair Training
Who should submit an Extended Abstract?

• Nearly there (>75%) but you know you won’t make the deadline
• Data collection and analysis almost complete, can report tentative findings and conclusions
• Just don’t have time to complete full paper

• Submit full paper if:
  • You have the time and can push through to get it done!
  • You’ll have the paper done and don’t need to worry about it in July
  • You want to be eligible for D/IG paper awards
Quick Overview

• There is a single research competition for AEJMC 2020.
• Papers and extended abstracts (EA) compete for program slots.
• They do not compete for awards (EAs ineligible).
• Same scoring worksheet is used for both formats (within each D/IG).
• While EAs are being evaluated in that format now, authors are still required to finish the paper and upload the full paper by July 15.
  • There will not be a second review phase in July.
Reviewers and Process

- Use the same reviewer pool and # of reviewers as you use for full papers (3 reviewers per submission)
- You can assign a mixture of papers/extended abstracts to each reviewer; it doesn’t matter as the rubric and competition are the same.
- Reviews may go faster with EAs, so you may have more flexibility in terms of # of submissions you assign per reviewer.

[Felicia demo]
Scoring and Selection

• Once all reviewing is complete, you can score the papers/EAs using whatever tool your D/IG uses (average raw scores, Z-scores, etc.).

• You do not need to separate anything out, as this is a single competition (includes both formats)
  • Some D/IGs have separate faculty, student, or thematic competitions. (But scoring process doesn’t differ.)

• The top scored submissions—whether paper or EA—get programmed for the conference.

(cont’d.)
Scoring and Selection

• The top scored *full papers* are eligible for any relevant paper award competitions (if your D/IG has these).

• Sort submissions by highest-to-lowest score. Look to see which submissions have “Extended Abstract” at the beginning of their titles. If they do, IGNORE these. They are not eligible for awards. Just skip to the next highest-scoring submission that is full paper format, and that is your winner.

• Example: Top 5 submissions and you have 3 paper awards to give:
  • EA_4, \( M=48.7 \)
  • Paper 6, \( M=46 \) -- First Place
  • EA_12, \( M=44.3 \)
  • Paper 1, \( M=40.1 \) – Second Place
  • Paper 19, \( M=39.2 \) – Third Place
Scoring and Selection

• Acceptance rate guideline remains same: 50% or below
  • Inclusive of all submissions (single research competition)
Programming Decisions

• Once scoring is done, research chairs assign program slots to the highest-scoring submissions (regardless of whether paper or EA).

• Flexibility in programming. Based on their existing session types, D/IGs may choose to:
  • Mix papers and EAs into same session (by topical fit)
    • Standard length presentation ~ 12 min. each (EA will eventually be a completed paper)
  • Separate out EAs and place into poster or high-density sessions (with presentation length determined by D/IG)
  • Not all D/IGs will have enough EAs to support separate EA sessions, so this flexibility is intended to aid best fit for programming.
How to Review Extended Abstracts
Initial Checks

• Title should contain “Extended Abstract” in front and on running heads of the submission file (if not, can reject)
  • Research chairs may wish to perform courtesy check a few days out

• Summary of the abstract (around 75 words)
  • Should be in uploaded file, but OK if they also put this in spot for All-Academic box designated for “abstract”

• References

• Word count at least 750, but no more than 1500 words
  • References, summary not included in word count

• No identifying author info

• Compliance with all other Uniform Call details
Guidance from the EA Call

• *Read the call carefully.* Many of your reviewing questions will be answered there.
• Specifically:
  • 2) “Extended abstracts should contain all of the same content sections/elements that would normally be used in the division or interest group’s paper submissions, including the study’s purpose, literature review, research questions and/or hypotheses, method, findings and discussion/conclusion. The main difference, however, is the length of this submission format.”
  • 3) “For authors considering the extended abstract option, data collection and analysis must be at least 75% complete in order to meaningfully report tentative findings and conclusions. Authors should clearly report in the Method and Findings sections how far along the data collection and analysis phases are, respectively, and explain what steps remain and the anticipated value/contribution of these steps, so that reviewers can assess the foundations on which conclusions are based. Extended abstracts will be reviewed and scored using the same evaluation rubrics as currently used for full papers, but will be evaluated as to how well each of the criteria are achieved given the relative length of an extended abstract.”
Evaluation Worksheet

• Review each extended abstract with the same care and attention you would give to a full paper
• Relevant to the length of the EA format, how well does the EA achieve each of the criteria listed on the D/IG worksheet?
• Consider the content elements noted in the call, the reported completion level for data collection and analysis
• Consider the stated value/contribution anticipated from the full paper, once it’s completed